



Fundraising Manager Job Description

Job Title	Fundraising Manager
Reports to	Director
Salary	£35,000 pro rata (£21,000 for 3 days per week)
Hours	3 days per week
Contract length	Permanent
Direct reports	Interns/volunteers tbc

Role Purpose: This is a new and exciting opportunity to shape a growing charity and have a real impact on the services and support we are able to offer young refugees and asylum seekers. The Fundraising Manager will lead on fundraising activity and related communications delivery at Young Roots to ensure we have a diverse and sustainable funding base and a secure future.

Areas of responsibility:

1. To lead on the implementation and further development of the Young Roots Fundraising Strategy.
2. To lead on developing our supporter base and increasing donations from individuals.
3. To lead on trust and foundation fundraising activity including working with our Project Manager and Director in the development of fundraising applications, writing applications to charitable trusts yourself, monitoring and reporting on grants.
3. To lead on developing and delivering our community fundraising work.
5. To play a leading role on external communications in relation to fundraising including advising on the development of the website, developing fundraising content for communications and leading on fundraising related social media.
6. To lead on developing our work with new corporate partners.
7. To undertake other related work in line with the purpose of the role.

Person specification

Experience	Demonstrable experience of successfully applying to charitable trusts.	Essential
	Demonstrable experience of successful community fundraising	Essential
	Demonstrable experience of increasing individual donors in a voluntary organisation	Desirable
	Experience of working with the media.	Desirable
	Experience of website development and social media management.	Desirable
	Experience of working within the refugee or education sector.	Desirable
	Experience of working with young people.	Desirable
	Experience of working in partnership and/or collaboration with other organisations	Essential
Skills	Excellent communication skills	Essential
	Ability to respond strategically to the external environment.	Essential
	Creative approach.	Essential
	Strong organisational skills	Essential
	Strong administrative skills	Essential
Young Roots aims and objectives	Strong understanding and empathy for the issues faced by young refugees, asylum seekers and migrants	Essential
	Commitment to fulfilling the organisation's strategic objectives.	Essential
	Commitment and understanding to actively promoting the principles of equal opportunities	Essential
	Commitment to the principles of youth participation	Essential