



Rise Up Casework Internship

Role Description

1. To attend and support the casework drop in taking place within our mixed youth group at a church in Neasden and our drop in at the College of North West London.
2. To provide one to one support to young asylum seekers and refugees who attend our drop in or whom are referred to us.
3. To accompany young refugees and asylum seekers to external appointments with various organisations, providing emotional support and feeding information back to the caseworker.
4. To support with outreach for the casework service to help ensure that our service is accessible to all of our target group.
5. To maintain effective records of all contact with young asylum seekers and refugees or contact made on their behalf using our online database.
6. To support young people to access other services, for example NHS, legal advice and representation and making appropriate referrals where necessary.
7. To work with the Caseworker and Project Manager to contribute to monitoring and evaluating the outcomes of the Rise Up Project
8. To attend project planning, team and debrief meetings as agreed with project staff.
9. To report any problems, accidents or concerns to project staff.
10. To read, understand and agree to Young Roots' child protection/safeguarding policy.
11. To attend and take part in training as agreed with your manager.
12. To attend and take part in supervision meetings with your manager every month
13. To inform project staff immediately if you are unable to attend one or more session or if you will be late.

Person Specification

Essential

- Enthusiasm and commitment to the project
- Ability to work independently
- Willingness to take part in training
- Reliable and punctual
- Good organisation and administrative skills
- Good ICT skills
- Good team working skills
- Good leadership skills
- Good communication skills
- Understanding of child protection issues
- Willingness to undergo an enhanced DBS check
- Willingness to volunteer part-time for 6 months
- Interest in working with young refugees and asylum seekers aged 11-25 years old
- Ability to work on the days and times specified in the job ad

Desirable

- Experience of working with refugees and asylum seekers
- Experience of working with young people
- Ability to speak refugee community language(s)