



VOLUNTEER CASEWORK ASSISTANT

Young Roots aims to improve the wellbeing and life chances of young refugees and asylum seekers. We work directly with young refugees and asylum seekers in the UK and operate through trusted community-based partners in Lebanon.

Young Roots is looking for 3 volunteers who are natural advocates with a passion for working with young refugees and asylum seekers. We will prioritise applications from those people who speak the main refugee languages (Arabic, Tigrinya, Amharic, Kurdish Sorani).

You will be very organised. You will be competent with Microsoft Office and thoroughly computer literate. You will be adaptable to changing circumstances, and excellent at problem solving. You will be happy working independently, supporting a busy team.

ROLE DESCRIPTION

The casework assistant will work closely with our Youth Welfare Officer based in North London.

The Youth Welfare Officer at Young Roots assists young asylum seekers aged 18-25 who are temporarily housed in a hotel in Wembley. She works on a one-to-one basis to solve issues they may face with immigration, education, welfare, housing and mental health by linking them with professionals and sourcing additional support.

You will conduct this role mainly from home, and you will be provided with a Young Roots phone to make this possible. Full training and support will be provided. We will request that you accompany young people to important meetings, following the latest guidance on staying safe from Covid.

At present, we require a dedicated individual to help young people with various tasks and appointments. This might vary from completing HC2 forms to get access to healthcare, calling Migrant Help helpline with a young person, attending GP registrations and completing paperwork on behalf of the young person.

The role will also involve:

- Booking interpreters for meetings
- Contacting the key agencies working with the young people to gain evidence required
- Helping the young person with more complex administration such as applying for a hardship grant
- Debriefing with the Youth Welfare Officer on key actions and any safeguarding concerns

PERSON SPECIFICATION

Essential

- Enthusiasm for working with young asylum seekers and understanding of the challenges they may face

- Prior experience of working with young people from different backgrounds with limited English language skills
- Strong communication skills, both in terms of expressing yourself clearly and simply with young people, and communicating with professionals
- A flexible approach
- Be able to commit for at least 6 months
- Willingness to take part in training
- Strong IT and record keeping skills

Desirable

- Ability to speak refugee community language(s) (predominantly Arabic, Tigrinya, Sorani, Amharic)
- Prior experience in advocacy, or supporting (young) people to make their voices heard

TO APPLY

If you would like to apply for this position, please email your **CV and a supporting statement** to volunteering@youngroots.org.uk.

If you would like further information, please contact us at volunteering@youngroots.org.uk

Young Roots is committed to safeguarding and promoting the welfare of children and vulnerable adults. Successful applicants will be required to undertake a criminal record check via the Disclosure and Barring Service. A criminal record will not automatically prevent you from being considered for this role.

Young Roots recognises the positive value of diversity, promotes equality and challenges discrimination. We welcome and encourage applications from people of all backgrounds. As an organisation that supports refugees, asylum seekers and migrants, we particularly welcome applications from those within these communities